

**MEETING OF NHS LANARKSHIRE BOARD
DATE: 23RD JUNE
LOCATION: BOARDROOM, BECKFORD STREET**

SUBJECT: ANNUAL WORK PLAN – ACUTE OPERATING MANAGEMENT COMMITTEE

1. PURPOSE

The purpose of this paper is to inform the NHSL Board of the proposed plan of work for the Acute Operating Management Committee in 2010/11. The plan will highlight areas of the core programme of the committee and other regular items on the agenda as well setting out the further focus of work for the year. It is recognised that during this fiscal year there will be an increased focus on service quality and redesign, efficiency and productivity and Cash Releasing Efficiency Savings.

2. CONTENT/SUMMARY OF KEY ISSUES

Core agenda items which feature at each meeting of the Acute Operating Management Committee:

- Finance Report
- Waiting Times Report
- Healthcare Associated Infection Report
- HR Workforce Report
- Divisional Report from each Clinical Division (incl. site Health & Safety)

In addition, there are a number of reports which are received by the committee on a quarterly or regular basis as available, these include:

- Quarterly Complaints Report
- Occupational Health & Safety Report
- Clinical Governance & Risk Management

It is anticipated that throughout 2010/11, there will be continued focus on the above agenda, with a greater emphasis on the implementation of the Quality Strategy, Clinical Governance & Risk Management and Cash Releasing Efficiency Savings.

3. ACTIONS

There will be a Core programme of work overseen by the Committee and reported at each meeting. There will also be a number of agenda items which will be reported to the committee on a routine basis. In addition, there will be a programme of special interest items for each meeting of the Acute OMC in 2010/11. A work plan schedule is provided in Appendix 1. It should be noted that there is a commitment on behalf of the Acute OMC to ensure that any appropriate issues/matters of concern that come to the attention of the Committee are highlighted to the NHS Board.

4. CONCLUSIONS

The NHSL Board is asked to note the content of the work plan provided in Appendix 1. In addition, the NHSL Board will continue to receive the minute of each meeting of the Acute OMC and an Annual Report of the work overseen by the Committee throughout 2010/11 will be provided to the Board in May 2011.

5. FURTHER INFORMATION

For further information, please contact Rosemary Lyness, Director of Acute Services on 01698 245003.

Rosemary Lyness
Director of Acute Services

Terry Currie
Chairman
Acute Operating Management
Committee

